

OTA Parent Foundation Board September 3, 2024 Agenda

Join Zoom Meeting: Meeting ID: [886 1271 9653](https://us06web.zoom.us/j/88612719653) Passcode: OTAPF
<https://us06web.zoom.us/j/88612719653?pwd=WWhoL0taRy8rdm5HWlpZMDBXVFCQT09>

Dates and Themes of OTA Parent Foundation Meetings 2024-25
(Typically 1st Tuesday of Month, unless noted*)

- August 13
 - (Kick Off Meeting/Budget Approval/Back to School)
- **September 3 - Respect and Responsibility**
 - **(Volunteer Roundup/Movie Night)**
- October 1 – Self-Control and Self-Discipline
 - (Halloween/Jog-A-Thon)
- November 5 - Wonder
 - (Jog-A-Thon Wrap Up/Room Parent Check Ins)
- December 3 - Charity
 - (Holiday Party/Select a Gala Theme and Chair)
- January 14* - Courage
 - (Grad Prep/Audit)
- February 4 – Love of Country
 - (Middle School Dance/Grandparents & Special Persons day prep)
- March 4 - Faithfulness
 - (Movie Night/Gala/Officer Nominations-Open Positions)
- April 8* - Graciousness and Courtesy
 - (Gala/Grandparents Day/Elections)
- May 6 - Joy
 - (25/26 Calendar and Budget Planning/Extra Elections)
- June 3 – Live to Learn From
 - (Uniform Collections/New Board Installation)

Welcome and Introductions

Officer Reports

1. President – Del
 - Vote for new Foundation Council Member
 - i. Secretary - [Enrique Pinilla](#)
 - Open Positions
 - i. Auditor & Webmaster
 - ii. JAT and Gala Chair

2. Fundraising – Del

- Events - Jog-A-Thon 10/18/24
 - i. Booster Platform - Using the “Supported Services” in an effort to boost fundraising dollars and streamline the promotional aspect of the event. Discuss costs associated with this service.
 - ii. Need a minimum of two parents from each class to support this event.
 - iii. Select point of contact for Booster event coordination/platform admin; Flyers passed out in pickup line (Ms. Miller?)
 - iv. Marie: T-shirt order update
- Gala – discuss date and location
 - i. Booked Saturday, 4/12/25 with Cosmopolitan Hotel

3. Director/Principal – Mr. Phillips

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4. Staff Rep – Ms. Vincenty

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5. Treasurer - Marie

- [2024-25 Budget](#)
- [August P&L](#)
- Update: Foundation Venmo
- Discussion: uniform sales revenue; possible vote to amend 24-25 Budget

6. Parliamentarian – Toni

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7. Volunteer Coordinator - Cecilia

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8. Communications Coordinator – Carola

- Social up to date
- Book Fair campaign
- jog a thon campaign/theme drawing
- gala theme
- other: Shed / Storage

9. Webmaster - Carola

- Confirm new Council members all have access to drives and emails
- Secretary access
- update on positions on edlio
- calendar

10. Vice-President – Sheila



11. Secretary – Open



12. Auditor - Open

General Comments/Q&A

Close